

## IFN General Body Meeting

Date: Sunday, April 26, 2015

Time: 10:30 AM

Attendees:

BOT:

Br. Masood Ahmed

Sr. Fehmida Khan

Sr. Rubina Khan

Br. Waseem Kagzi

Br. Usman Ghani

Br. Amir Abushama

Br. Muzaffer Sheriff

Br. Haris Jamil

Br. Ishaq Mohiuddin

Br. Tanveer Jaffer

Br. Moghis Ahmed

EC:

Br. Irshad Khan

Br. Jaseem Anwer

Br. Rafiq Rakhangi

Br. Arif Khairuddin

Br. Zeeshan Humayun

Minutes:

10:30	Br. Rafiq – GS: Welcome Address and Agenda General Intro and motions to be passed Construction committee is present for any questions
10:33	Hafiz Ibrahim – Quran Recitation
10:36	Secretary of BOT (Br. Haris Jamil) – Quorum check Pretty close, will do quorum check at 11:30. Family members will be counted as two for the purpose of this check
10:38	Executive updates by EC President – Br. Irshad Khan Discussed Goals of 2015- 3 major goals are discussed – Communication, Policy updates and Involvement Shared 2014 annual report, Website, E-mail improvements, Twitter account (@IFNCommunity) is live now. Started YouTube channel for Jumah Khutbas and of other visiting speakers  Policy updates: A guideline for each committee is being established. Sr. Rubina Khan working on harassment guidelines.

	<p>Involvement: Open to listen to the community for improvements and enhancements.</p> <p>Other highlights include: IFN Activities Community Events Membership Committee highlights</p>
10:47	<p>Br. Jaseem Anwer (EC-VP) – All activity details are in 2014 annual report. Started a new program for Spiritual development with Ustad Imran Saleh – good response from the community As Social awareness – a lecture on sexual harassment awareness was organized – lots of community members have participated Incident @IFN – Burglary incident communicated to IFN community Cash and 2 checks were stolen (which were cashed), Filed police report and insurance claim. IA should be covered fully by the insurance. Name of the person has been identified – he is not from IFN community per the police. Will keep the community posted as the details come by.</p>
10:52	<p>Br. Zeeshan (Social Director) – Community Events: Details of the events – Good participation from community and vendors alike Family Day picnic in Independence Grove on June 14, 2015 Ramadan Activities – Looking for volunteers</p>
10:55	<p>Br. Rafiq (General Secretary) – Membership updates 417 members registered – increase in 40% Thanked the team discussed benefits of membership Established FAQ on memberships and Funeral (Thanks to Br. Ishaq Mohiuddin)</p>
10:57	<p>Br. Arif Khairuddin (EC-Treasurer) – Financial updates Sent updates ahead of time Thanked the team who helped with decisions and mailing the Tax documents Discussed financial impact of Burglary – Recovered lost cash through insurance claim. Checks lost are still in discussion with the bank. No big financial loss Everything looks good for IFN financial situation Discussed the details of finances of programs, activities at IFN Presented the reserves as of 03/31/15 Construction Project Status – Dr Kagzi and Construction committee to discuss further on this</p>
11:07	<p>Br. Irshad – Presented committee highlights Acknowledged Br. Moghis Ahmed’s effort at Sunday school Education Committee will start looking for new Sunday School Principal Security Updates at IFN –Have coverage around the building but will still</p>

	<p>look at enhancing it</p> <p>Maintenance – Building is 10-11 years old. Looking at how to fix and improve. Will reach out to community for donations to enhance the maintenance</p> <p>Youth Initiatives – Thanked Br. Naveed Ismail for taking the initiative. Basketball league, Young Muslims and SSU are some of the initiatives at IFN</p> <p>Thanked Allah and the members of the community for the continued success</p>
11:13	<p>Br. Haris Jamil – Counted about 106 people in all – Counted the family members and we have a quorum. Will start the BOT presentation</p>
11:14	<p>Br. Waseem Kagzi –</p> <p>Thanked community for full Quorum</p> <p>Lot of negativity around the BOT in last few months (working in silos etc). Keeping this in mind, BOT came together and presenting with IFN strategic plan, endowment, by-law updates, independent audit, construction and fund raising.</p> <p>Thanked Br. Usman and other members for strategic plan</p>
11:17	<p>Br. Usman Ghani – IFN 2025 Strategic Plan:</p> <p>Lot of community involvement and engagement. Thanked all the community members and the planning committee members.</p> <p>Discussed the status of SPC, where we are (Started in June 2014 and we will be creating annual plans from this)</p> <p>What we have accomplished – identified six focus areas for 2025. Developed total of 17 goals for 2020. Created a model to prioritize among these goals (This is not a one man thing or one group). The model takes into account several parameters – community demand, alignment of the strategy, cost, members benefitted, social impact etc. Each one has different weight. The final score will decide the priority of a goal.</p> <p>Shared some prioritized goals, will have a separate discussion to go through the goals that were prioritized</p> <p>Execution of these plans is the next focus of this committee</p> <p>Will plan a town hall meeting purely for SPC. Will work closely with EC to accomplish these goals. Effective execution will make the difference</p> <p>Community involvement is the key.</p> <p>This is all an ongoing process</p>
11:28	<p>Br. Waseem Kagzi – Will follow the Strategic Plan in a disciplined manner</p> <p>Next item to discuss is endowment. Thanked Endowment committee members. Br. Masood will give updates</p>
11:29	<p>Br. Masood Ahmed</p> <p>Endowment (waqf)</p> <p>Establish structure Funding and investment mechanism for endowment</p> <p>We have a massive value of over 400k</p> <p>Presented timeline for endowment so far – goal is 500k. We are pretty close</p> <p>2014 – Established a separate legal entity</p> <p>2015 goals – Registration of Endowment as 501(c)(3) in progress. To reach 500k. Establish by-laws including governance of funds</p>

11:33	<p>Br. Waseem Kagzi –  By-law changes – Change the Quorum requirement from 1/3 to 1/6<sup>th</sup> (Change from 139 to 70 approx)  On a rescheduled meeting GB Quorum requirement to change from 1/4<sup>th</sup> to 1/8<sup>th</sup>  Approved by board. Will take a motion (with General Body) later by Br. Haris</p>
11:35	<p>Br. Muzaffer Sheriff – IFN Audit 2012-13 updates  Thanked committee members  Auditors completed the field work, under review by IFN financial committee  Auditors issued an unqualified and clean opinion for 2012 and 2013 (since 2004). This is to be considered very good achievement.</p>
11:38	<p>Br. Waseem Kagzi - LRC and FPA construction Project –  Phase 1 of the construction is complete  Thanked Br. Ishaq, committee members, construction contractors and volunteers</p>
11:39	<p>Br. Ishaq Mohiuddin – Construction Chair  Thanked construction contractors (who each have 30 years of experience in construction)  10-12 deaths in community every year will be served by FPA  Thanked community, Br. Rizwan, Br Ifthekar for their continuous support on this project</p>
11:43	<p>Br. Waseem Kagzi – Now we have 1800 Sqft of LRC, 900 Sqft for FPA and another 900 Sqft in the basement  Financial Expense summary of the construction project is being presented.  Change of scope, parking lot construction pending from previous construction etc led to increase in costs  490k is the final cost; this puts us at a short fall of 110k. We have this money.  We will need GBM to approve 110k for completion  Phase 2 - Need another 55k for FPA</p> <p>Fundraising effort –  Raised 172k in 2015  General Info: Takes about 176k to run the masjid</p>
11:46	<p>Br. Haris:  Motions to Approve:  1. Changes to By-Laws  <b>Quorum by the Physical Presence from 1/3 to 1/6</b>  <b>At a rescheduled meeting from 1/4<sup>th</sup> to 1/8<sup>th</sup></b></p> <p>Motion moved by Haris Jamil  Seconded by Br. Basith</p> <p>Discussion for 5 mins on pros and cons</p>

Objection by Br. Ateeq.

This was initially put in place as safe guard for members to participate, so we all make an effort – objection from Br. Inam

Br. Aasi – For making the amendment, he thinks it is 2/3<sup>rd</sup>, reducing to 1/6<sup>th</sup> is not in the interest of the community

Br – Put the trust in the community now – it is too early to change this by-law

Br – This gives an opportunity for any fringe groups to pass motions. Not a good idea

Br. Imad- Would like to amend the motion for non-capital project – No agreement

Br Jamil – Ask for the vote

**19 in favor**

**Lot against**

**Motion is denied**

Motion 2: (11:59 AM)

**Approve shortfall of 127,000 to finish the phase 1 construction**

Raised 172k for construction – have the funds already, but need a formal approval to pay to general contractor. Motion to approve phase 1 construction shortfall of 127k

Motion moved by Haris Jamil

Seconded by Br. Parvez

Votes:

More than 60 in favor

Motion is **Passed/Approved**

Br.Aasi – Need an independent committee to record lessons learned

Motion 3: (12:07 PM)

**Approve 55,000 to finish the phase 2 construction of FPA only (not for LRC or basement)**

Already have the funds, but need a formal approval.

Motion moved by Haris Jamil

	<p>Seconded by Br. Saquib Ahmed</p> <p>Votes:</p> <p>Motion</p> <p>Br. Vaseem – The motion should be termed as ‘not to exceed’ rather</p> <p>Amendment – Dr. Khayr – Change the wording to Approve 55k for finishing FPA as part of Phase 2 construction (Agreed)</p> <p>Votes: 8 against More than 60 in favor</p> <p>Motion is <b>Passed/Approved</b></p>
12:17	<p><b>Q &amp; A Session:</b></p> <p>Motion on the floor: We should appoint an independent committee to learn the mistakes that were made and document lessons learned to avoid these mistakes in the future. BOT should appoint independent committee Br. Vaseem Ifthekar will second.</p> <p>Vote: More than 60 in favor</p> <p>Motion is <b>Passed/Approved</b></p>
	<p>Q1. Presentation – People in the back has hard time seeing the slides. Should consider changing the font and color Trying to squeeze too much into one meeting. Should consider having pre-meeting Outreach by Muslim community is not reaching African American community in Waukegan– Need to take more steps</p>
	<p>Q2. Masjid in Waukegan – Need to connect to this Masjid. Extend out to this masjid to grow. Br. Irshad – This is a continuing process that’s ongoing and will continue to improve</p>
	<p>Q3. Islamophobia should be encountered. What is IFN doing to improve the awareness</p>
	<p>Q4: FPA – is this for Muslims only? Yes Quality of carpets and padding – Who is making sure they are good? Br. Ishaq – Quality is good. Spent \$6000 on it. Construction committee is responsible</p>
	<p>Thanked Sr Sabeeha Khalid for FRC (Fund Raising Committee) activities</p>

	<p>Q5: Are the funds collected for construction project collected new? A. Yes</p>
	<p>Q6: Young Muslims to be more involved. Consider one younger person to be on Board or EC</p>
	<p>Q7: FPA- This is really important and best thing that IFN did. Congratulate everyone who is involved. Concentrate on what Shariya says rather than what by-laws say</p>
	<p>Q8: Our faith is being tested all around, lot of Muslims are converting to a different religion. What measures are we taking as a community? We need to have a long term plan to address this for the sake of our next generations.</p> <p>Br. Irshad – Agree and we need to address this collectively. There are similar efforts going on in Chicago. We need to actively support such activities as well, for the sake of our future.</p>
	<p>Q9: We have so much land around and the community is growing. Need to establish a master plan to utilize this rather than doing a piece meal kind of an approach. Calamities around the World – Can IFN come up with a plan to adapt some projects around the World?</p>
	<p>Q10: Second Br. Quadri’s(Q8) comment</p>
	<p>Q11: Need to invest more plan and money in maintaining the Masjid A- Br. Irshad – Know that the budget is not enough. Will come up with a concrete plan for maintenance.</p>
	<p>Q12: Speakers at IFN –They need to understand the fabric of the IFN community, not just present their ideas that may or may not go well with the community.</p>
	<p>Q13: No update given on Imam A: Br. Kagzi - Search for the religious director is one of the top priorities for BOT/EC (coming from SPC 2020).</p>
	<p>Q14: Does this mean we are halting until execution phase of the SPC A: Dr. Kagzi - Plan is already in place. It is placed on hold as of today, but soon will come-up with a plan for the search committee for Imam</p>
	<p>Q15: Same as Q8 – How are we addressing the threat to our youth in our community A - Dr. Kagzi – We will make sure our community is strong, our youth is strong. We will take your feedback as part of SPC on this matter</p>
	<p>Q16: Looking out for Imam – Should come with definition/qualification of functions for the Imam. Please make it clear what we need from Imam</p>
	<p>Q17: Youth engagement in the new strategic plan A – Dr. Kagzi – We have taken feedback from community for SPC. There is a strategic plan in place for Youth. Please come to next strategic plan meeting and provide your feedback and we will definitely take this into account. There will be a town hall meeting scheduled. Br. Usman- In every area Youth may have a need and we are taking this into account</p>
12:51	<p>Br. Irshad – Thanked Br. Imran Khaliq for coming up with the 2014 annual</p>

	report. Thanked the EC and the various committee/sub-committee members for their efforts.
12:52	Conclusion and Dua by Br. Amir Abushama