

March 31, 2020

BOT MEMBERS

Haris Jamil

Chairman

Abdullah Bushnaq

Vice Chairman

Mamadou Diallo

General Secretary

Nisar Syed

Finance, Endowment, Clinic

Masood Ahmed

Policies

Saquib Ahmed

Construction, Education

Naveed Ismail

Youth

Irshad Khan

Fundraising, Youth

Oghay Kherzai

Strategic Planning, Education

Farzan Mahmood

Religious Affairs

Ambareen Sherif

Construction



BOT 1st Quarter Update

Introduction

Assalaam Alaikum wa Rahmatullah. Welcome to the first issue of the Board of Trustees (BOT) Newsletter for the year 2020. In an effort to increase transparency and communication with our community members, we hope to inshaa' Allah publish this newsletter every quarter, highlighting some of the areas IFN trustees are currently working on and planning for the future. We encourage our members to continue to be engaged with our community, and to volunteer their time and expertise for our organization.

Highlights

January 2020

The following BOT officers were welcomed to the BOT:

- Br Saquib Ahmed
- Br Naveed Ismail
- Br Irshad Khan
- Br Farzan Mahmood
- Sr Ambareen Sheriff

Election of Officers and Leads

The motion to elect the following new board officers was moved and seconded:

- Chairman: Haris Jamil
- Vice Chairman: Abdullah Bushnaq
- General Secretary: Mamadou Diallo
- Finance Director: Nisar Syed

One board member abstained. The rest voted in favor. The motion was approved.

The motion to select the following new leads and liaisons was moved and seconded:

- Construction Liaison: Sr Ambareen, Br Saquib.
- Fundraising Liaison: Br Irshad.
- Education Liaison: Br Saquib, Sr Oghay.
- Youth Liaison: Br Naveed, Br Irshad.
- Religious Affairs Liaison: Br Farzan.

- Policy Management Lead: Br Masood, Br Abdullah.
- Strategic Planning Lead: Sr Oghay.
- Clinic Liaison (Represent the BOT on the IFN Clinic Board of Directors): Vice Chairman and two board members, currently Br Abdullah Bushnaq and board members Br Nisar Syed and Br Farzan Mahmood.

There were no objections. The motion was approved.

Finance

Action Item:

- Finish setting up all account accesses by end of January (Br Jaseem).
- Add new Finance Director as Signatory (Br Jaseem, Br Nisar).

The motion to proceed with Phase 1 of the Construction Project without the use of an escrow account, due to the complexity and additional cost incurred by IFN was moved and seconded. **There were no objections. The Motion approved.**

External Audits

The motion for the new Chairman to execute the engagement letter for external audit with Evoy, Kamshulte, Jacobs, & Co. was moved and seconded. **There were no objections. Motion approved.**

Email Accounts

A motion was passed in December to require all board members to use IFN officially assigned email accounts. Implementation of the policy was kicked off in January, 2020.

February 2020

Formal Resolution on the Community Collaborative Initiative (CCI)

The motion for IFN to participate in the CCI project with one board member and one community member for up to 3 years was moved and seconded. **Two board members abstained.** All others approved. **Motion passed.**

Br Nisar Syed from the board and Br Moghis Ahmad from the community have agreed to take part in this effort on behalf of IFN.

Contact Us

Islamic Foundation North

1751 S O'Plane Rd
 Libertyville IL 60048
 (847)406-3730
 info@ifnbotmail.com

Construction Committee

An update on the Construction Committee was given to board members. Since there were no specific quarterly milestones, a request was made to go back to the architect and ask him to add the milestones.

March 2020

The March meeting was the first open BOT meeting of the year.

Finance Update

The EC Treasurer provided an overview of the 2019 end-of-year report, at the end of which the following was decided:

Action item:

- Add a meeting agenda item for BOT to have the different reserve categories identified and try to consolidate them with main items in the budget (BOT).

The amount of \$13,200 was approved for Religious Affairs. A one-time security expense of \$30,000 to include installation of high-resolution cameras that allow license plate capture was also approved.

Budget

The motion to adopt the 2020 IFN Budget at \$580,600 was moved and seconded. **There were no objections. Motion approved.**

IFN Clinic Bylaws

The motion to approve the clinic bylaws as presented in the board meeting and emailed on 3/7/2020 was moved and seconded. **There were no objections. Motion passed.**

IFN Youth Strategy Proposal

A proposal for Youth Strategy and Improvement was presented to the board. This strategy will be aligned with the overall IFN Strategic Plan.

Lead board member will work with appropriate resources to create the pilot group.

Engaging Different Ethnicities

A recommendation to form a team to investigate how IFN can increase the engagement of our various communities was approved. BOT Members: Br Naveed, Sr Oghay, Br

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Abdullah, Br Jaseem, Br Diallo. Non-BOT members will also be added before actual work starts.

Inshaa' Allah, we will continue to share more details in upcoming quarters, and we seek the active participation of all community members in helping IFN in any way that they can.

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