



IFN DISTRIBUTION & SOLICITATION POLICY

Islamic Foundation North (IFN) is to notify the community about the appropriate time, place and manner in which individuals may solicit, distribute or sell information, goods and services to others on IFN Masjid property and in IFN Masjid buildings.

Responsibility

All members and visitors of IFN.

General

All distribution, solicitation and sales of materials within the IFN premises which include, the building, the parking lot and all properties owned by Islamic Foundation North is strictly prohibited unless specifically approved by the Executive Committee. This policy is in place:

- Impedes normal Masjid activity,
- Guidelines and procedures herein are not followed, or
- Special circumstances exist at IFN Masjid, which would make distribution or solicitation inappropriate.

Approval for Distribution or Solicitation at IFN Masjid

- All material must be approved prior to solicitation at IFN Masjid and on IFN Masjid Property

Guidelines

If approval from Executive Committee is required, the following guidelines apply:

- The name of the sponsoring group must appear at the site of the distribution or solicitation.
- The distribution of free materials or free exhibition of services, products or information by an individual or group from outside the IFN Masjid community shall be permitted only when space for this purpose has been rented from the IFN Masjid or when such distribution is sponsored by an officially recognized IFN Masjid group.
- The IFN Masjid will not assume responsibility for items left unattended.
- If the purpose for exhibiting or advertising for sale at a distribution center is to support a non-profit, recognized IFN Masjid group, sales transactions may take place directly at that location.
- It is the sponsoring group's responsibility to keep the point of distribution free from litter. Failure to comply with this guideline will result in the loss of the privilege to distribute materials at IFN Masjid and a service charge for the cleanup.
- It is the sponsoring group's responsibility to keep distribution and solicitation activities in the reserved area to insure that normal IFN Masjid activity is not disturbed.
- To allow for the uninterrupted flow of traffic in the hallways, all transactions must be completed from behind the tables assigned to the group or organization.

Disclaimer

By its review and acceptance of products and services for distribution on IFN Masjid Property, IFN Masjid does not endorse or warrant the quality of those products and services.

Enforcement

IFN Executive Committee, Complaints regarding violations of this policy should be forwarded to the IFN Executive Committee.