

**IFN CONFIDENTIALITY POLICY**

Files, documents, financial information, member's telephone numbers, addresses, and any other information about INTERNAL AFFAIRS of Islamic Foundation North is confidential and intended only for official use by the designated and currently elected officer of the Board of Trustees and the Executive Committee (EC) of Islamic Foundation North.

Such materials may be subject to the member-elected/designated officer privilege or other privileges of being the staff member of the various administrative positions of educational programs and other structured programs of IFN.

**Responsibility**

All administration, members, and visitors of IFN.

***The elected officers who finished serving their terms should not use this information for personal gain.***

If you have received or have unauthorized access to any of these documents by mistake, please immediately return it to the members of the EC, delete it and destroy any copies.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_