

IFN General Body Meeting

IFN General Body Meeting	
Date	November 5 th , 2017
Time	2:00 P.M CST
Location	IFN Banquet Hall
Attendees	<p>Executive Committee</p> <p>PRESIDENT Vaseem Iftekhhar -</p> <p>VICE PRESIDENT Masood Ali Khan -</p> <p>SECRETARY Syed Talha Yusuf -</p> <p>TREASURER Arif Khairuddin</p> <p>SOCIAL EVENTS DIRECTOR Yousuf Mohammed</p> <hr/> <p>Board of Trustees</p> <p>CHAIRMAN OF THE BOARD Ishaq Mohiuddin</p> <p>VICE CHAIRMAN Masood Ahmed</p> <p>GENERAL SECRETARY Moghis Ahmad</p> <p>DIRECTOR OF FINANCE Usman Ghani</p> <p>BOT MEMBERS Waseem Kagzi Tanveer Jaffer Syed Shahabuddin Fehmida Khan Rubina Khan Nisar Syed Rizwan Shaikh</p> <hr/> <p>Total Attendance Quorum not met – needed 190 we had 153 people present</p>
Minutes Taken by	Shakeel A. Syed

Minutes

Presenter	Highlights
Br Talha 2:00	- Welcome address and general introduction
Br. Qadri 2:01	- Recitation of the Holy Quran
Br. Masood	- Introduced Agenda -
Br. Moghis	- Gained Approval of the last general body meeting minutes
Br. Masood	Set the ground work for the meeting, Introduces Chairmen of BOT
Br. Ishaq	- Welcomed and thank everyone in attendance and all the volunteers, committee members - Shared update on <ul style="list-style-type: none"> o Strategic planning work o Sunday School o Free Clinic
Br. Masood	- Welcomes President
Br. Vaseem Iftekhar	<p>Provided President's Report</p> <ul style="list-style-type: none"> - Shared Accomplishments <ul style="list-style-type: none"> o Membership increased 570 paying members o Education program enhancements – Highest level of enrolment in the program o Islamophobia Addresses – Community needs to be vigilant o Security Review and Implementation - o Operational budget kept at the same level for last 2 years o Masjid Building outlook improved – shared current status o Quran academy enhanced – 14 fulltime students, 6 – 7 part time students o Working Committees: <ul style="list-style-type: none"> ▪ 11 committees in place to get the work done o Challenges <ul style="list-style-type: none"> ▪ Need Clarify of roles and responsibilities ▪ No Major facility for youth – New facility needed ▪ Budget and fund raising coordination – Need to bring fundraising to next level ▪ Leadership development – create tracks for leadership ▪ Diversity in leadership positions – ethnicity and education level ▪ Better relationship between EC and BOT

Br. Masood	<ul style="list-style-type: none"> - Start gathering attendance data to determine the quorum - Have all the BOT and EC Members introduce themselves to the community
Br Tanveer and Br. Ishaq	<ul style="list-style-type: none"> - Shared update on Capital project – Gym and Campus Expansion <ul style="list-style-type: none"> o Phase Zero was under budget o Details will be provided by other member of the committee - Introduce Br. Ishaq to provide a high level overview - Introduced Br. Rizwan Shaik
Br. Rizwan Shaik	<ul style="list-style-type: none"> - Detailed update on various phases of Gym and Campus Expansion project. This project includes <ul style="list-style-type: none"> o Gym and Multipurpose facility o Fulltime Middle school o Community living o Future expansion opportunities - Phase Zero <ul style="list-style-type: none"> o Used ~\$20,000 of granted out of the budget of \$30,000 o Considered the IFN ground and adjacent properties, o Worked with Regency and Village of Waukegan
Br Saleem EAS Services	<p>Providing a lot of Pro-bono work</p> <ul style="list-style-type: none"> • Provide details on outcome of Phase zero <ul style="list-style-type: none"> o Gym, Multipurpose facility and Banquet Hall – o Fulltime Middle school o Community living o Parking lot upgrade o Future expansion opportunities • Parking facility is important to the expansion <ul style="list-style-type: none"> o Study was done to monitor Parking usage and need o 900 cars on Friday about 450 cars at one time • Senior Community Living Space near the Masjid • Multiple Options were presented based on 15 – 18 months of study <ul style="list-style-type: none"> o 60,000 square feet space for multipurpose facility o Presented 2 different plans that doesn't require any new land purchase • Phase 1 and Phase 2 work needs to address <ul style="list-style-type: none"> o Wetlands requirements o Include the Parking (Phase 1) o Shell of the building (not completely finished) Part of Phase2a o Phase 2b finish Interior using funds raised
QA Part 1	2:45 – 3:15

Asr Prayer Break	3:15 – 3:35
QA Part 2	3:35 – QA Session was expanded until Maghrib Prayer upon request by the community members that resulted in postponing Treasurers Report
Br. Masood	Due to not meeting the Quorum Motion was never brought up for an approval. Motion was to approve \$300,000 for design, zoning and engineering of Phase I and 2
Next meeting	Planned for November 19 th at 2:00 pm - Need 90 members to meet quorum.
Q&As	
Q. No. 1	Did we look at other property in the area? <i>Answer: Discussion on acquiring next door space is in the works by EC. We are not actively start looking at any other properties outside of the neighborhood spaces.</i>
Q. No. 2	Retail building is the part of plan? <i>Answer: Senior living space will have retail spaces for the community</i>
Q. No. 3	When was Community Center and Senior living added to our strategy? Our original strategy planning didn't have Community and senior living. We don't have retail zoning allowed on O'Plaine road, why do we think we can get approval to build retail spaces? <i>Answer: Community living is Phase 3. Plan is put in place now, because it is valid for 5 years. Zoning – Offices retail space is allowed but we will have to work to get the other retail spaces approved with the zoning committee Strategic plan included to partner with Village and neighborhood committee</i>
Q. No. 4	Is main building connected to Masjid? <i>Answer: Yes it is connected via atrium</i>
Q. No. 5	Can we accommodate 1600 - 2000 people for Eid Prayers <i>Answer: 1600 – 2000 people can be accommodated but parking will be limited to 500 (with additional parking on Grassy areas for overflow)</i>
Q. No. 6	Need details about the Phase 1 and 2, not only the initial cost but the full details on the full cost of the Phase 1 and Phase 2 <i>Answer: To be provided in townhall meetings to be scheduled in 2018</i>
Q. No. 7	Suggestion to simplify the information that need to be shared with the community at a high level. 3 aspect information needs to be shared with the community members: <ol style="list-style-type: none"> 1. Timeline of the project with milestones 2. How much is going to cost breakdown by the various phases 3. What are the fundraising strategies to raise the funds? <i>Answer: We appreciate this constructive feedback and will begin to incorporate this as part of the townhall presentations in 2018.</i>
Q. No 7a	There is need to define full project scope? <i>Answer: Townhalls to be scheduled in 2018 will provide more in</i>

	<i>depth details.</i>
Q. No. 8	<p>Why we are calling this a wish list? Need to link this to the strategic priority.</p> <p><i>Answer: More details to be provided – Multiple-purpose facility, Class room, and community housing. Currently do have milestone and macro view of the project that needs to be shared with the community</i></p>
Q. No. 9	<p>Needs to be more transparent about the \$300,000. Look at the previous projects and lesson learned from previous projects and to not repeat the mistakes</p> <p><i>Answer Asking for \$300,000 to do the due diligence to get all the details on the project. \$300,000 (Design and zoning, engineering) is not a throw away money that it will be lost.</i></p>
Following questions were not asked due to time constraints	
1	<p>What is the Scope of the School Project?</p> <p><i>Initially the scope will be for early childhood education which is Pre-K, Kindergarten, and First Grade. Additional grades may be added in future years based on demand, inshallah.</i></p>
2	<p>Is the School going to cover 70% of its expenses in year one?</p> <p><i>A minimum enrollment threshold can be set to allow the school to meet 70% of its expenses. The school will be started only when that enrollment threshold is met.</i></p>
3	<p>It is stated that sale of retirement units will pay for GYM, is the actual plan or future plan?</p> <p><i>This will be addressed in the townhalls to be scheduled in 2018</i></p>
4	<p>Target for membership was 550, we are believed to be at 450, are we setting realistic expectations?</p> <p><i>Membership committee has done a good job of trying to expand membership and be inclusive for all. Actual membership count for 2017 can be obtained from the membership lead.</i></p>
5	<p>Zakat committee – Need more transparency?</p> <p><i>The EC President and Zakat committee lead will be happy to provide details of the zakat process.</i></p>
6	<p>What is the target number for the endowment fund? How far we from the target – Are we on track? How much longer (before we can meet the target)?</p> <p><i>The initial target set was to reach \$1MM as soon as possible. Alhamdulillah, as of September 30, 2017, the endowment has total assets of \$605K. The expectation is that we could reach the \$1MM mark in the next 12 to 24 months.</i></p>
7	<p>EC members are independently elected to serve the IFN. Can President behave like American President?</p> <p><i>Not sure what this question means.</i></p>
8	<p>Why has the BOT not done the following since the new chairman has been elected:</p> <ul style="list-style-type: none"> - Monthly meeting minutes - Bi-annual capital project (update) - GB Meeting <p><i>This above statement is not factual.</i></p>

	<ul style="list-style-type: none"> • <i>All Board meeting minutes are recorded and available to our external auditors. Due to the sensitive nature of content such a compensation, hiring decisions, etc. not all meeting minutes are made public. However there is a process in place to request meeting minutes.</i> • <i>There has been no capital project initiated since the funeral home was completed hence there is not capital project update provided for the last two years.</i> • <i>All GB meeting minutes are published every year after the meeting. If you are not on the ifn distribution list the GBM meeting minutes can be provided.</i>
<p>9</p>	<p>For getting approval by GB, why are we not having any meeting/townhall? How do you realistically expect the GB to approve \$300k in 2 hours?</p> <p><i>This was a mistake which we have realized and have since sent out communication saying that we will be conducting townhalls in 2018 to make sure that the community has all the information before we consider it for a vote at the next GBM.</i></p>
<p>10</p>	<p>We have a tough time collecting \$150k for the Imam’s Salary, how realistic is it to collect \$3M from the community?</p> <p><i>A number of community members have shown a willingness to fund a gym. We will seek to raise at least 60% of the funds in pledges or cash before we commit to doing the construction. If the community does not want the gym they can express their opinion in the upcoming townhall meetings and we can put the project on hold.</i></p>