

COURSE SYLLABUS



- COURSE NAME:** Arabic 101 Part 2 of 4
- COURSE LOCATION:** Upstairs, next to my office or downstairs in Lecture Hall
- LECTURE TIME:** Saturday 6:00pm to 7:15pm
- SEMESTER:** Spring 2016
- INSTRUCTOR:** Azfar Uddin
- INSTRUCTOR EMAIL:** ifn.imam@ifnonline.com
- OFFICE HOURS:** Email Instructor for appointment
- Tuition:** \$100 please make check payable to “Islamic Foundation North” (No cash please)

REQUIRED TEXT AND MATERIALS:

- 1) Madina Book 1 – Arabic Text Book – Dr. V. AbdurRahim
2. Hans Wehr Dictionary
3. Mini-Notebook for phrases
4. Dry Erase board
5. Dry Erase marker
6. Dry eraser
7. Pens
8. Pencils
9. Separate Notebook dedicated to just this Arabic class
10. Mawrid English to Arabic dictionary

Objectives:

In this course, students are introduced to grammar structures and expressions necessary for everyday communication skill. Students will also learn how to read, write and speak in Arabic properly. Arabic will be the exclusive medium of communication in the classroom, which might cause some frustration at the beginning, but later students will realize how this approach enhances their learning process. At this beginner level, teaching difficult grammatical concepts and culture might require judicious use of English.

WRITTEN/ORAL QUIZZES:

There will be informal written quizzes and oral quizzes every week.

FINAL EXAM:

Final Exam will take place January 28th, 2016 during regular class time.

COURSE SCHEDULE:

Course schedule is subject to change at the discretion of the Instructor based on the progress of students attending the class.

Date	Week	Material to be Covered
10/1/16	1	Exams
10/8/16	2	Imam will be out of town -
10/15	3	Lesson 1 and Lesson 2
10/22	4	Lesson 3 and Lesson 4
10/29	5	Lesson 5 and Lesson 6
11/5	6	Lesson 7 and Lesson 8
11/12	7	Lesson 9 and Lesson 10
11/19	8	Lesson 11 and Lesson 12
11/26	9	Lesson 13 and Lesson 14
12/3	10	Lesson 15 and Lesson 16
12/10	11	Lesson 17 and Lesson 18
12/17	12	Lesson 19 and Lesson 20
1/14	13	Lesson 21 and Lesson 22
1/21	14	Lesson 23

IN CLASS POLICIES & REMINDERS

Class Absence

- If a class has to be missed, please coordinate with your Instructor on how the sessions can be made-up
- Cancellation of class due to inclement weather or teacher absence due to unforeseen circumstance will be emailed to students prior to the beginning of the class
- If a student is sick and cannot come to class, they must notify their teacher of their absence prior to the class beginning

Class Notes & Recordings

- Students are encouraged and required to take as many notes as possible during class
- No recordings by students is allowed

Class Attendance

- Classes will begin on-time, without any delay – students will be required to make sure they are seated and ready for class on time
- If the Instructor is late for any reason, it is from the *adab* of the student that they will wait patiently for their teacher and busy themselves with review of their lessons/ notes while they are waiting for their Instructor
- Students who are late will not be accommodated with notes of what they have missed due to their lateness – teachers are not expected to make-up anything covered prior to the moment a student was late
- If a student is tardy for a total of 1 class period or more, the Instructor reserves the right to remove the student from the class roster and record the student as “Incomplete” or “Withdrawn” from the class with no refund issued to the student

Text Book, Homework, Tests & Exams

- The Instructor will notify all the students in-class of any upcoming mandatory homework, tests or exams

General Class Etiquettes

- There will be absolutely no food allowed in class – this includes gum, cookies, donuts, chips, etc.
- Students will be allowed to bring a container of any beverage in class – this includes water, coffee, tea, juice, etc.
- We require that all students ensure their cell phones are set to silent or vibrate (for emergencies only) during class and that all phone calls and/or text messaging is done during break
- The dress-code for the class is modesty – wear garments you would wear in prayer
- A general Islamic ambience should be maintained by the students towards their teacher, classmates and the facility
- Please raise hand when wishing to speak